

## **ECONOMY AND ENTERPRISE BOARD TERMS OF REFERENCE (REVISED FOLLOWING 1<sup>ST</sup> MEETING OF BOARD)**

- Oversee the delivery of those parts of the Community Strategy that relate to the economy as well as the Plan for Prosperity
- Ensure that there is a programme of action in place to deliver the agreed LAA Economic Development and Enterprise block outcomes  
Monitor performance against the Economy and Enterprise targets using the agreed performance management framework in line with the requirements of the Local Area Agreement and instigate action where necessary.
- Develop, own, monitor and report progress against an agreed project plan on an exceptions basis to the Delivery Board, including variations in timescales, resources and performance indicators.
- Uncover and exploit linkages with other relevant LAA Blocks and projects
- Ensure that appropriate alignment is achieved with the Regional Economic Strategy, South Hampshire Strategy and the Area Investment Framework programme.
- Ensure there is a clear focus on the developing knowledge economy
- Priorities budgets/spending plans and identify future pooled/aligned funding streams.
- Identify and negotiate further enabling measures.
- Secure commitments from the individual partners to progress the agreed outcomes/projects

The EEB will receive progress reports from the appropriate organisations tasked with the delivery of targets or outcomes within the LAA, monitor the overall progress of the LAA EDE block and report on an exceptions basis to the SP Delivery Board.

The EDE Block of the LAA is divided into three key outcome areas:

- Increasing Economic Activity (led by Job Centre Plus)
- Skills (led by Learning and Skills Council)
- Enterprise (led by Business Link)

In addition it is proposed that the EEB take on responsibility for those other elements that are crucial to the success of a local economy, but which currently do not feature in the LAA:

- Land, Property and Infrastructure
- Creative industries
- City Centre Management Board
- Sustainability

## **STRUCTURE AND RELATIONSHIPS**

A Skills and Employability Board has already been established and met three times. There is currently no parallel for Enterprise or Land Property and Infrastructure.

The SP is responsible for the investment of Area Investment Funding that is focused on improving the economy (AIF funding is currently expected to come to an end in March 2008 and the future of devolved funding has not yet been decided by SEEDA).

The City Council has a cross-directorate Economic Well-Being Panel, which is an internal working group charged with overseeing the implementation of the Plan for Prosperity.

In establishing the structure and relationships there are a number of issues and principles. These will be addressed in detail as part of the SP's health check of partnerships which is currently being implemented and include:

1. Avoiding duplication and making best use of existing structures and relationships that have the capacity to perform the roles or adapt to perform those roles.
2. Ensuring that partners are prepared to commit the appropriate senior people at each level of the proposed hierarchy.
3. Ensuring that the proposed Board can play a role in addition to the existing management roles (for instance organisations like SCC, Business Link, JCP and LSC will be represented at a number of levels within the overall structure but will also be monitoring performance within their own organisations).
4. Reviewing the terms of reference and membership of the Skills and Employability Board to reflect the proposed structure and relationships.

It is proposed that PUSH's Business Innovation and Enterprise Group (chaired by SCC's Head of City Development and Economy) be asked to take on the role of Enterprise Board given that their membership reflects the remit that such a Board would be asked to play. It is further recommended that the Chamber of Commerce Planning and Transportation Committee be invited to take on the role of Property and Infrastructure Group. These two groups should contribute their expertise to the EEB.

## **MEMBERSHIP**

Membership of the Economy and Enterprise Board needs to be at a sufficiently high level in each organisation. It is proposed that Membership be drawn from below:

Business Link  
Job Centre Plus  
Learning and Skills Council  
Business Southampton  
Chamber of Commerce

Chair of Enterprise Board  
Chair of Skills and Employability Board  
Chair of Land Property and Infrastructure Board  
Chair of Brand Leadership Team  
Chair of AIF PAB  
Chair of Communities and Renewal Partnership  
Chair of Creative Industries Board  
Chair of City Centre Management Board  
SEEDA  
Southampton City Council